GOVERNMENT OF THE PUNJAB
SERVICES & GENERAL ADMINISTRATOR DEPARTMENT
(REGULATIONS WING)

Dated Lahore, the 14th May, 2011

NOTIFICATION

No.SOR-III(S&GAD)1-13/2009. In exercise of the powers conferred under section 23 of the Punjab Civil Servants Act, 1974 (VIII of 1974), the Governor of the Punjab is pleased to direct that in the Punjab Food Department, office of the Cane Commissioner Recruitment Rules, 2009 the following amendments shall be made, namely:-

THE FOOD DEPARTMENT, OFFICE OF THE CANE COMMISSIONER PUNJAB RECRUITMENT RULES, 2009.

Name of the Deptt	Functional Unit	Name of the Post with Grade	Appointing Authority	Minimum Qualification for Appointment		Method of Recruitment	Age for Initial Recruitment		Examination, Training & Conditions required for confirmation
				By Initial Recruitment	By Promotion		Min	Max	
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.
Food Department	Office of Cane Commissioner Punjab	Cane Commissioner (BS-19)	Chief Minister	-	-	By transfer of an officer from S&GAD.	-	-	As may be prescribed by the Government.
Food Department	Office of Cane Commissioner Punjab	Additional Cane Commissioner (BS-18)	Administrative Secretary	-	-	1. By promotion from amongst Assistant Cane Commissioner (Technical) having 5- years experience in the relevant field; 2. If none is available for promotion, by transfer of an officer from S&GAD.	-	-	Training at MPDD for promotion, BS-17 officer
Food Department	Office of Cane Commissioner Punjab	Assistant Cane Commissioner (Technical) (BS-17)	Administrative Secretary	BSc. Engineering (Civil) (Second Division) from a recognized University.	-	By initial recruitment.	22	28	As may be prescribed by the Government.
Food Department	Office of Cane Commissioner Punjab	Assistant Cane Commissioner (Audit & Accounts / Admin) (BS-17)	Administrative Secretary	BSc. (Second Division) from a recognized University.	-	By deputation or by posting.	-	-	As may be prescribed by the Government.
Food Department	Office of Cane Commissioner Punjab	Computer Programmer (BS-17)	Administrative Secretary	Bachelor's degree in Computer Science (BCS) (second division) from a recognized university having 1 year experience in Project / System Analysis, Design & Implementation, Programming such like Database, Oracle, etc.	-	i) By initial recruitment. ii) If none is available, then by transfer from other Government departments.	21	30	As may be prescribed by the Government.
Food Department	Office of Cane Commissioner Punjab	Superintendent (BS-16)	Administrative Secretary	Bachelor's degree (second division) from a recognized university having 10 years experience in relevant field.	-	By promotion on the basis of seniority-cum-fitness from amongst the following categories of officials proportionate to their strength: - a) Assistants with five years experience as such. b) Stenographers with 10 years experience as such. If none is available for promotion, then by initial recruitment.	28	35	As may be prescribed by the Government.

Food Department	Office of Cane Commissioner Punjab	Superintendent Technical (BS-16)	Administrative Secretary	BSc. Engineering (Civil) (first division) with 2 years practical experience in the relevant field. If none is available with above qualification of BSc. Engineering (Civil) (first division), then B.Tech Engineering (Civil) (first division) alongwith 2 years experience in the relevant field.	-	By initial recruitment.	22	28	As may be prescribed by the Government.
Food Department	Office of Cane Commissioner Punjab	Personal Assistant (BS-15)	Cane Commissioner	-	-	By promotion on the basis of seniority-cum-fitness from amongst the members of functional unit holding the posts of Stenographer.	-	-	As may be prescribed by the Government.
Food Department	Office of Cane Commissioner Punjab	Inspector (BS-14)	Cane Commissioner	Bachelor's degree (second division) from a recognized university.	-	By initial recruitment.	21	25	As may be prescribed by the Government.
Food Department	Office of Cane Commissioner Punjab	Assistant (BS-14)	Cane Commissioner	Bachelor's degree (second division) from a recognized university.	-	1. 1/3rd by initial recruitment; and 2. 2/3rd by promotion on the basis of seniority-cum-fitness from amongst members of the functional unit holding the posts of Senior Clerks having 3 years experience as Senior Clerk.	21	25	As may be prescribed by the Government.
Food Department	Office of Cane Commissioner Punjab	Stenographer (BS-12)	Cane Commissioner	(i) Intermediate (second division) or equivalent qualification from a recognized Board; and (ii) A speed of 70 w.p.m. in Shorthand in English and 35 w.p.m. Typewriting. **Note:** Preference shall be given to the candidates who know Urdu Shorthand at a speed 60 w.p.m. and Typewriting at a speed of 25 w.p.m.	-	By initial recruitment.	18	25	As may be prescribed by the Government.
Food Department	Office of Cane Commissioner Punjab	Computer Operator (BS-12)	Cane Commissioner	ICS (second division) or intermediate (second division) with 1 year diploma in computer science from a recognized Institute.	-	By initial recruitment.	18	25	As may be prescribed by the Government.

Food Department	Office of Cane Commissioner Punjab	Key Punch Operator (BS-11)	Cane Commissioner	ICS (second division) or intermediate (second division) with 1 year diploma in computer science from a recognized Institute.	-	By initial recruitment.	18	25	As may be prescribed by the Government.
Food Department	Office of Cane Commissioner Punjab	Senior Clerk (BS-9)	Cane Commissioner	-	-	By promotion on the basis of seniority-cum-fitness from amongst the members of the functional unit holding posts of Junior Clerks having 2 years experience as Junior Clerk.	-	-	As may be prescribed by the Government.
Food Department	Office of Cane Commissioner Punjab	Junior Clerk (BS-7)	Cane Commissioner	i) Matriculate (second division) from a recognized Board; and ii) A speed of 25 w.p.m. in Typewriting.	-	i) 80% by initial recruitment. ii) 20% by promotion on the basis of seniority-cum-fitness from amongst the employees of all categories from BS-1 to BS-4 employed in the functional unit who are:- a) Matriculate; b) Have at least 3 years experience as such; and c) Have a speed of 25 w.p.m. in typewriting.	18	25	As may be prescribed by the Government.
Food Department	Office of Cane Commissioner Punjab	Driver (BS-4)	Cane Commissioner	i) Middle. ii) LTV Driving License having 5 years experience.	-	By initial recruitment.	21	30	As may be prescribed by the Government.
Food Department	Office of Cane Commissioner Punjab	Dispatch Rider (BS-4)	Cane Commissioner	i) Middle. ii) Motorcycle driving license Note:- Preference will e given to a candidate with experience of driving motorcycle.	-	By initial recruitment.	21	30	As may be prescribed by the Government.
Food Department	Office of Cane Commissioner Punjab	Naib Qasid (BS-1)	Cane Commissioner	Literate.	-	By initial recruitment.	18	25	As may be prescribed by the Government.
Food Department	Office of Cane Commissioner Punjab	Chowkidar (BS-1)	Cane Commissioner	Literate.	-	By initial recruitment.	21	30	As may be prescribed by the Government.
Food Department	Office of Cane Commissioner Punjab	Sanitary Worker (BS-1)	Cane Commissioner	Literate.	-	By initial recruitment.	21	30	As may be prescribed by the Government.

MUHAMMAD ILYAS
SECRETARY (REGULATIONS), S&GAD
Dated Lahore, the 23th May, 2011

No.SOR-III(S&GAD)1-3/2009

A copy is forwarded for information and necessary action to:-

1. The Secretaries, Government of the Punjab.
   i) Law & Parliamentary Affairs Department.
   ii) Finance Department.
   iii) Food Department.
2. The Secretary, Punjab Public Service Commission, Lahore.
3. The Accountant General, Punjab, Lahore.
4. The Deputy Secretary (Reg.), Law & Parliamentary Affairs Department.
5. The Deputy Secretary (PC), Finance Department, Lahore.
6. The System Analyst (O&M Wing), S&GA Department, Lahore with the request to incorporate the said amendment in the database created in the O&M Wing.
7. The Private Secretaries to the Governor, Punjab/Chief Minister/Chief Secretary/Additional Chief Secretary and Secretary (Services), S&GAD.
8. The Superintendent, Government Printing Press Punjab, Lahore with the request to publish this notification in the official gazette and supply 20 printed copies thereof to the undersigned.

(MUHAMMAD SALEEM)
SECTION OFFICER (R-III), S&GAD